

Vestry Minutes 3/19/2024  
All Saints Episcopal Church, Portland, OR

*Note: This meeting was held via Zoom*

**Present:** Reverend Andria Skornik-rector, Sonja Miller- junior warden, Michelle Waite, Nancy Janecek, Janet Gallagher, Bryan Poole, Tim Anderson, Amanda Buckle, Lana Millington, Candace McLean, Maryruth Storer, Jerry Meter- Treasurer

**Absent:** Lindsay Strannigan- senior warden, Steve Dieterich- clerk

**Guest:** Deacon Linda Goertz, Chris Gustafson

The meeting was called to order at 7:00 PM. Mother Andria offered an opening prayer.

**Outreach Ministries:** Chris Gustafson, the Interim Outreach Coordinator shared this information:

1. The pantry has had founding, establishing, and visionary leaders. My goal is to continue what has been started, providing stability and caring for the neighbors we serve and for our volunteers.

2. By the end of April I hope that there will be a new Outreach Coordinator or at least another interim type person to whom I could gradually shift responsibilities.

3. Many of those who volunteer/receive food see All Saints as their church or are acting as the hands and feet of Jesus even though they never attend on Sunday. I encourage us to embrace this broader vision of what All Saints is.

**Rector's report:** a) We hope that the updates to the Guild Room will be completed this month. These changes include painting, new drapes and removal of couches. b) Pantry project is on schedule and should be finished by the end of April. The pantry's Media Fundraising Committees is currently planning a public relations campaign which will include a Grand Opening ceremony. c) Improvements to signage in the narthex and exterior areas are being explored. d) The vestry retreat will be arranged for a Saturday morning in late April or early May with facilitation by the visioning team.

**Senior warden's report:** (presented by Mother Andria in Lindsay's absence) Hot Meals is transitioning to a "sandwiches to go" format. This is part of an effort to reduce waste, reduce costs and take pressure off cooks.

**Junior warden's report:** a) The cost to connect the pantry to the church's security system will be \$1000.00 *A motion was made* and seconded to approve this expenditure. Passed unanimously. b) Sonja has obtained bids for pest control. (*See addendum at bottom of this document.*) c) The management and maintenance of our current HVAC system is a major responsibility. Sonja is hoping that we can identify an individual, other than the junior warden, to accept this responsibility.

**Major Building Renovation Committee:** The proposal from the Baysinger Company dated 2/25/2024 and revised 3/12/2024 was sent to all vestry members earlier this week. After some discussion tonight, *a motion was made* and seconded to approve the revised proposal. Passed unanimously.

**Treasurer's report:** Jerry sent the current financial statements to all vestry members via email earlier this week. No questions were posed at tonight's meeting.

**Finance committee:** Maryruth presented two proposals from the committee. In brief: a) A plan to provide 2 weeks paid time off to our sexton. At present, this would amount to 28 hours of pay per year. b) Some format changes to the budget/financial statements to make them more useful and easier to interpret. *Motions were made* and seconded to accept each proposal. Both passed unanimously.

**The minutes of the 2/20/24 meeting** were amended to show that Maryruth wasn't present then approved as amended.

The **next vestry meeting** is scheduled for Tuesday 4/16/24 at 7:00 PM. Bryan has volunteered to provide the opening prayer.

The meeting was adjourned at 8:00 PM.

Respectfully submitted,  
Steven Dieterich, clerk to the vestry

**3/22/2024 Addendum** re: bids for pest control as discussed in Junior warden's report above.

Sonja feels that the bid from Campbell Natural Pest Control is the best considering price and thoroughness. Cost would be \$1,199.00 covering 3 visits over a three week period. *This information was presented to vestry members via email today. There was unanimous approval to accept this bid.*

