

Vestry Minutes 12/19/2023

All Saints Episcopal Church, Portland, OR

NOTE: This meeting was held via Zoom.

Present: Reverend Andria Skornik-rector, Lindsay Strannigan-senior warden, Sonja Miller-Junior warden, Jerry Meter- treasurer, Steve Dieterich-clerk, Tim Anderson, Candace McLean, Amanda Buckle, Maryruth Storer, Lana Millington

Absent: Bryan Poole

Guest: Deacon Linda Goertz

The meeting was called to order at 7:03 PM. Mother Andria provided an opening prayer.

- 1) **Rector's report:** Mother Andria presented a slide show documenting the history/progress of the Pantry Build project from 2020 to the present. Final cost for the project based on current contract, will be \$263,000.00. We then discussed the potential ways to pay the remaining costs (\$76,000.00) that haven't yet been covered by a variety of grants and fundraising efforts. For now, we will use some parish funds to

allow the Pantry Build to proceed on a timely basis to insure that we won't lose any grants that have imminent time limits attached. In the future we might discuss whether we could reimburse the parish for these funds.

- 2) **Senior Warden's report:** Lindsay told us that a significant number of proposals were submitted by local architectural firms in response to the RFP we sent out for our Master Plan. Nine of these proposals were reviewed in depth and the three most promising were selected. These firms will be asked to join the Master Planning committee for a second round of discussions on 1/8/2024.
- 3) **Junior Warden's report:** We discussed security measures related to the pantry Project. We will need to add the structure to our insurance policy. We need to consider various options to reduce the chances of break-ins. At the very least, the pantry structure should be connected to our current security system. Additional options (viz: physical barriers to protect doors and windows) can be explored by submitting potential change orders to the contractor.
- 4) **Treasurer's report:** Jerry sent the current financial statements to all vestry members by email earlier this week. Current projections are that we will have a budget deficit of roughly \$3000.00 for 2023.

- 5) **Budget for 2024:** Maryruth reviewed current projections for the 2024 budget, incorporating the most recent pledge totals and some adjusted costs since the initial budget proposal was presented to the vestry at our last meeting. The latest projection is for a budget deficit of ~\$16,000.00. There are ongoing efforts to bring the total of pledges up to the \$220,000.00 listed by the finance committee, thereby reducing the proposed deficit to ~\$11,000.00; (current pledge total is \$215,000.00)
- 6) **Minutes of the 11/21/2023 vestry meeting** were approved as submitted.
- 7) The **next vestry meeting** is tentatively scheduled for 1/16/2024 at 7:00 PM

The meeting was adjourned at 8:00 PM following a closing acclamation by Deacon Linda.

Respectfully submitted,

Steven Dieterich, Clerk to the Vestry

SAVE THE DATES:

12/24: 9:00 AM combined service for 4th Sunday of Advent

12/24: 4:00 PM family oriented Christmas eve service

12/24: 8:00 PM Traditional Christmas eve service (Music begins

at 8:00 and service at 8:30)

12/25: 10:00 AM simple spoken eucharist