

# All Saints Episcopal Church

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## Annual Meeting

January 23, 2022

*The purpose of All Saints Church is to celebrate God's love, seek and serve Christ in all persons, and go forth into the world, rejoicing in the power of the Spirit.*

*Your presence is a blessing regardless of your background, sexual orientation, gender identity, race or ethnicity, age or family structure, abilities or limitations, or wherever you are in life's journey.*

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# AGENDA

## 1. Call to Order and Opening Prayer

Holy and living God, source of all wisdom and understanding, be present with those who take counsel in this Annual Meeting for the renewal and mission of your Church. Teach us in all things to seek first your honor and glory. Guide us to perceive what is right, and grant us both the courage to pursue it and the grace to accomplish it; through Jesus Christ our Lord. *Amen. (BCP 818)*

## 2. Appointment of the Clerk and Approval of the Agenda

## 3. Approval of the Minutes of the 2021 Annual Meeting

## 4. Approval of the Bylaws revisions

## 5. Election of new members of the Vestry for the Class of 2024.

Class of 2024

\*Bryan Pool (replacing Doug Keiper)

Jerry Meter

Steve Dieterich

Class of 2023:

\*Laurie McDowell (replacing Tom Summers)

Megan Klein

\*Candace McLean (replacing Miriam Lain)

Class of 2022:

\*Maryruth Storer

\*Lindsay Strannigan

\*Tim Anderson

*Vestry Meeting to elect Jr. Warden and appoint Clerk immediately following Annual Meeting*

## 6. Election of Nominated Delegates and Alternates to Diocesan Convention (also serve as our representatives to Metro-East Convocation)

Convention Delegates: Sonja Miller, Maryruth Storer, Jack Mandeville; Alternates: Ron Jones, Nancy Carr

## 7. Announcement of the 2022 Nominating Committee (by appointment of the Rector): Kathy Martin, Sonja Miller, Ardis Weir, and Sr. Warden

## 8. The Rector's Report – Rev. Andria Skornik

## 9. The Senior Warden's Report – Deb Miller

## 10. The Junior Warden's Report – Laurie McDowell

## 11. The Treasurer's Report – Jerry Meter

## 12. Presentation of the 2022 Budget – Jerry Meter

## 13. Appreciations, Recognitions and Announcements

## 14. Adjournment with Blessing

# ADMINISTRATION REPORTS

## RECTOR'S REPORT

*Respectfully submitted by The Rev. Andria Skornik*

If we think back on vibrant times in church history, one that stands out is what we read about in Acts 4. It talks about how the believers came together with an eagerness to pray, break bread, and discuss the ancient texts. It also talks about how they pooled their resources to meet the needs in and outside their community and that people were drawn to what they saw happening.

I see something similar in what's happening at All Saints. Despite the difficulties of these past two years, our church community is thriving. People continue to come with a spiritual hunger and desire for community. Even with the added burdens of living in a pandemic, people have continued to step forward, show up, give, serve, and experience God's presence. Also in resonance with the early church, parishioners are identifying needs and creatively responding. We have become a network of connecting people and resources. Or, as one parishioner said, our role has been to channel the goodwill of the neighborhood.

Looking back on some of the highlights of the year that exemplify this:

We had a successful return to in-person services at Holy Week, while also launching a new hybrid format to continue services online. In the fall, the choir returned with "singers' masks," made by a friend of All Saints.

We added a 9:00am service over the summer and fall to help accommodate families. In December, our Children's Ministry navigated a smooth transition back into the building with Godly Play and Nursery. Altar Guild went above and beyond to assist with the new service, and made it possible for us to receive bread and wine in a safe and sustainable way by introducing the reusable glasses.

By the end of the year in Advent, we had Sundays that were back to pre-pandemic levels. This happened as a Barna poll reported only 30 to 50% of people returning to worship since the pandemic nationwide.

It was also another year of incredible generosity from parishioners. We ended the year with a balanced budget. Notably, our pledge drive had 19 new pledging units — more than I've ever seen at a church in one year.

We saw a similar response in our recent ministry training where over 10 people signed up for liturgical ministries.

Our small groups, like Bible study, Zoom Arts & Crafts, and Centering Prayer remained strong and have added new members. We just added a new men's group and grief group, as well.

We celebrated Deacon Kathleen's ministry at her retirement, and we welcomed Deacon Linda, both with gratitude for the diaconal ministry at All Saints.

We also began the Master Planning process. We now have preliminary sketches and have begun to hone in on our priorities as a community. At the same time, significant and much need

building improvements were completed, such as the new doors, new alarm system, keyless entry, and the renovation of the lower-level classroom.

As issues around food insecurity and houselessness in Portland increase, our new and existing outreach ministries continue to provide vital services for those most in need, serving 400 families a week through the Pantry and over 100 people at Hot Meals, Essential Items, and the St. Francis Closet.

The outreach ministries have also become a way for us to bring the neighborhood together, through volunteering, the Laughing Planet fundraiser, and neighborhood businesses, schools, and individuals supporting through donations.

As an important source of outreach funding, the Mustard Seed Thrift Store exceeded all expectations, more than doubling their previous year's sales with over \$25,000 going to support the ministries of All Saints.

And finally — for this summary, though there are more things that happened that are detailed in the following reports — we enjoyed a celebratory Homecoming block party in the fall that drew in many neighborhood families. We participated in the Woodstock Neighborhood Tree Lighting. And we had the ministry of baby goats on more than one occasion!

For many of us, All Saints has been a place that's continued to help us cope with the struggles of pandemic life, find ways to safely connect with others, and have our hope renewed on a regular basis.

As we look to the future, along with the blessing of this momentum, we hold it alongside the realities that present day churches face and with proactive consideration of passing on something sustainable to future generations. Given the costs of maintaining and updating an older building, and the likelihood that nationwide church attendance rates will continue to decline, we must be adaptive, agile, and open. Many of the successes we've had have come from parishioners modeling these very behaviors.

With this intention, we will continue in the next year to move forward on finalizing the Master Plan and beginning fundraising efforts. A Master Planning Committee is being formed to shepherd this work.

We are also going to add two important ministries that will help us branch out.

Given the impact and increase of online ministry in the pandemic, and the opportunities for ministering in this area moving forward, we are going to add a Digital Ministry, led by Noah Killian, to improve our online streaming of the service and explore what a greater online presence could mean for our parish and those who consider it their spiritual home. With current youth group members graduating in June, Noah will be able to transition into this role while seeing them through to graduation.

Additionally, we will offer a new Art Ministry, welcoming Paige Lehman as our first Artist in Residence. The ministry of the Labyrinth, Homecoming Art, and Stations of the Cross were enlivening for us, and offering spirituality through art is a great way to minister both to

parishioners as well as offer something that might be of interest to the wider community. Paige will continue serving in Pre-Teen ministry and helping develop this cohort.

This year we will also launch the Woodstock Commons through community events, the first of which will be a neighborhood celebration of Juneteenth led by the Voices Project, an organization that influences culture by training and promoting leaders of color. This celebration will give us an opportunity to celebrate and support Black business in Portland and also meet our neighbors. A Woodstock Commons Events Committee is currently forming to assist with this and other events.

We will also be forming a Liturgy Committee that meets quarterly to explore opportunities for creativity, diversity, and spiritual growth in worship.

As we look at the past year, I couldn't be more grateful. As we look to the next, I couldn't be more excited. May we continue to live in the vibrance of what church community can be as we stay close to the heart of the gospel, seek God, and are present for one another.

## **DEACON'S REPORT**

*Respectfully submitted by the Retired Dn. Kathleen Borsch & Dn. Linda Goertz*

**Video Gospel and Dismissal** – Throughout a large portion of the year, I was able to participate in the 10:15 Sunday service by pre-recording the reading of the Gospel and the Dismissal from a remote location each week with my daughter Rebekah Borsch as faithful videographer. Eventually we discontinued this when problems at the services prevented use of the video.

**Compline** – In May I began recording a series of Compline videos based on the book The Divine Hours by Phyllis Tickle. New selections are uploaded on the All Saints website monthly, and I will continue this until an entire year of recordings is complete. If you've ever wanted some quiet prayer time at the end of the day without having to find your way through the prayer book, I recommend you try it and prayerfully listen. It's easy to find on the church website.

**St Francis Closet** – A few years ago I started the St Francis Closet from a back room of our Mustard Seed thrift store in response to the needs of our Saturday Hot Meals friends' need for clothing and personal hygiene items. It had become quite an enormous task when everything shut down due to pandemic restrictions in 2020. An ambitious and courageous group of volunteers began distributing personal hygiene items from the front doors of the church, and clothing was distributed monthly by a unique system of volunteers taking orders outside the building and then volunteers filling the orders inside, with eager and energetic young volunteers being the "runners". Many thanks to the Pitner family, Susan Hanks, and others. Since I am now retired and no longer spending my time with the St Francis Closet, I look forward to seeing how others will use this resource to help clothe our Saturday friends.

**Dental Van:** Due to issues with COVID-19, the Dental Van ministry continues to be on hold.

**William Temple House:** Since All Saints began its own food pantry, food collections for William Temple House have been discontinued.

**Retirement** – I retired as an active deacon on October 31, 2021, after 15 years of ordained ministry in Lubbock, Texas, and here at All Saints, Portland. I will continue to live in the Portland area and stay connected to the All Saints family.

**From Dn. Linda Goertz:**

I've been serving as Deacon just a few months since Deacon Kathleen's retirement, so my main "report" is to say simply, I'm still learning about the amazing, love-filled outreach work I see thriving at All Saints! You are a beautiful community.

We all owe a debt of gratitude to Deacon Kathleen and also to all the many volunteers who continue to serve Christ in the form of our unhoused and less privileged neighbors. Those of you who work with Hot Meals, distribute groceries, donate, sort, and provide clean wearable clothes, hand out crucial hygiene products, etc., have all earned a hearty "Well done, good and faithful servants!"

I'm looking forward to learning more throughout 2022 about these and other outreach ministries. I hope (and believe we can!) recruit additional volunteers for the work that's already ongoing and for even more ways of blessing our neighbors – ideas that are yet forming in the Spirit's plans. If you know someone – from this church, other churches, and from no worship communities at all – who has an open heart for those in need, please help us connect with them! There are small tasks and larger ones that I absolutely guarantee will bless each person as much as they bless those who receive the results of our work.

**ASSISTING PRIEST REPORT**

*Respectfully submitted by the Rev. Dr. Constance Hammond*

This past year, with the church—and all of us individuals—still operating under Covid restrictions, I still was able to alternate with our other Assisting Priest in assisting our Rector at eucharist services. I, also, preached on occasion and took services on one or two Sundays.

Considering that I am not a morning person, for me to enjoy being with the 8:00 parishioners speaks to my wishing to be with them as we celebrated communion together! And during the summer, when the family, service was held outdoors, it was also fun to be with the children and to see how involved they have been and what a good reader has come out of this group of young people. It has been a privilege for me to assist Rev. Andria with pastoral care, making visits to hospitals and other care facilities. Together we made lists of those unable to come to church and we visited or took communion to those wishing to receive communion at home. It seems like I have been more involved in a general way, at All Saints, as the services have been held in real time as well as on ZOOM. It has been wonderful to see people, face to face—but of course six feet apart! I look forward to being able to be more involved at All Saints as the virus becomes less involved in our lives. Peace and Light to All.

**ASSISTING PRIEST REPORT**

*Respectfully submitted by the Rev. Deborah Hughes-Habel*

With the return to in-person services in 2021, my role as Assisting priest shifted back to assisting at the altar with Rev. Andria and covering as her supply priest when requested.

My leadership continued with Bible Study and Centering Prayer both on-line and when we resumed in-person gatherings at church. As before, I continued the practice of scheduling Zoom calls for these ministries and the coordination and leadership of the "At the Door Ministry" too.

My service, as always, involves being a pastoral presence to all members of this beautiful community and a support to Rev. Andria as she navigates the needs and wants of our church amongst the challenges of the Covid-19 pandemic.

## **SENIOR WARDEN'S REPORT**

*Respectfully submitted by Deb Miller, Senior Warden*

As I wrap up my final term as senior warden, I've been reflecting on God's grace. When I assumed the role of senior warden in January 2019, I had no idea that we would be facing a global pandemic for most of my term. I did know that All Saints is a generous and committed church community and has sustained beautiful outreach ministries like Hot Meals and the Mustard Seed over decades.

By God's grace (and some grants and loans), we have been able to continue our ministry to the Woodstock neighborhood over the last two years. As we pivoted multiple times in response to the pandemic, we continued to find ways to connect and serve through All Saints. We stood up the Food Pantry and changed our Hot Meals and St. Frances Closet to meet the needs of our neighborhood. This year we've focused on long-term sustainability for these projects. I'm grateful for folks like Nich Ealy-Eider and Lindsay Strannigan and Josh Foreman and many others who have served faithfully and wholeheartedly. We continue to explore how to coordinate these outreach ministries in a way that honors our volunteers, respects the dignity of our guests, and uses our spaces well.

By God's grace, the Vestry has been continuing its work to make our physical church building a place of welcome for everyone as we developed a master plan and consider taking on a building project to increase accessibility and sustainability of the building.

By God's grace, even in the midst of social distancing, we have somehow added parishioners to our congregations. As we begin to be able to meet in larger groups over the coming year, we will have the opportunity to regain the cross-generational relationships that are important in a healthy church community.

For many of us the past two years have been immensely stressful and emotionally draining. Many of our plans were put on hold, and we faced uncertainty and fear. And yet, for me, All Saints has been a haven. A place where I see a community of people working together to bring hope and healing to our little corner of the world. God's grace in action.

Thank you for inviting me to serve as Senior Warden. Thank you to the Vestry members who give of their time and have respectful and thoughtful conversations each month. Thank you to those of you who said "yes" when I asked you to volunteer for a task or a committee. Thank you to those of you who prayed for me and for our church. Thank you to those of you who show up every week to love and serve others. Grace has brought us safe thus far, and Grace will lead us home.

## **JUNIOR WARDEN'S REPORT**

*Respectfully submitted by Laurie McDowell, Junior Warden*

This past year has been challenging, yet inspiring. Challenging due to the pandemic closures and not always able to meet in person. Inspiring due to the many volunteers and staff who managed to keep our dear All Saints community and building well cared-for—both inside and out. We are a humble, yet shining light in the Woodstock neighborhood with our dedication to serving others, keeping our building and grounds well maintained, and welcoming all.

In spite of the limitations imposed by the pandemic, we accomplished much in 2021. Here's a list of our major projects completed this past year:

- 1) The container on the north side of the church that holds food and supplies for our Food Pantry.
- 2) Replaced a failed pump that moves water to heat the Nave.
- 3) Inspection and maintenance of our wet sprinkler system and fire extinguishers.
- 4) Maintenance on our heat system and furnace, including oiling the pumps, greasing the bearings, and changing the filters.
- 5) Fall Clean-up.
- 6) Repair of five radiators.
- 7) Replacement of one fire exit/emergency light and replaced battery for one exit sign.
- 8) New security and fire alarm system installed.
- 9) Brick work/repair in sanctuary.
- 10) Subfloor installed in chapel.
- 11) Flood abatement in basement.

There were other less-major projects completed, but not listed here. If you'd like a full list, please let me know.

Ongoing projects and things the Building and Grounds committee are considering include:

- 1) Hiring a locksmith to rekey some of our exterior doors and to install push/panic bars on some of our doors.
- 2) Installing permanent flooring in the chapel.
- 3) Repairs to the front porch. The concrete is beginning to deteriorate. We'll have to wait for drier weather to mitigate this.
- 4) Installing commercial grade wireless smoke detectors for the Parish Hall and the three floors of Keiter Hall.

Thanks to all of you for your time, talent, and treasure as you have supported All Saints throughout these trying times. Together we are a strong community and I am confident that the year ahead, though there may be challenges, will be one of continued success and growth.

## **BUILDING USE BY OUTSIDE ORGANIZATIONS**

*Respectfully submitted by Cris Breshears*

2019 Building Use Income	\$11,349.00
2020 Building Use Income	\$ 3,375.00
2021 Building Use Income	\$ 4,755.00

The above numbers do not include our long-term rental income from JCWC, Homestead, and the cell tower lease. As you can imagine, these past two years have been a challenge with regards to renting space to outside organizations. With that challenge we incurred a drop in our rental income from 2019 but 2021 was a better year than 2020. We are now in the process of carefully reopening. A new tenant is renting the kitchen during the mornings Monday through Friday. A Tai Chi class soon will begin on Wednesday afternoons. A Bible study group is renting the Parish Hall on Sunday afternoons. The Portland Bicycle Club is returning to in-person meetings. And we have a part-time tenant in the Youth Loft. The return of outside building users is a small step towards realizing the All Saints vision of becoming hub for the Woodstock neighborhood.

## CHRISTIAN FORMATION

### CHILDREN'S MINISTRY

*Respectfully submitted by Laura Axon, Children's Ministry Coordinator*

In January 2021 Godly Play continued in the online format until June, usually between 7 to 9 children and their families attended. Easter was an outdoor service and one of the first times children and families were back in person on the All Saints Campus. Summer gave us the opportunity to start Picnic Church, out of doors, in the fresh air with less chance of spreading Covid.

Summer Outdoor Picnic church gave the children and families worship leadership opportunities in new ways. The children read the lessons, passed the collection plate, helped prepare the table for communion by serving as lavers. The children also served as eucharistic ministers and collected the empty vessels. During the hymns children and families accompanied Mother Andria or Daniel on guitar with many percussive instruments. All who were a part of the outdoor service miss it. Many weeks we had 12 children attending with their families.

Special Events 2021:

- Backpack Blessing
- Halloween Costume Service
- Advent Wreaths-Return to 10:15 Service and Godly Play
- St Nicholas Visit
- Holgate House Gift Tree

### PRE-TEEN SAINTS

*Respectfully submitted by Paige Lehmann*

The Pre-Teen group at All Saints is all about connection. Connection to each other, connection to the greater community, and to the world around us. The group meets once a month and explores themes, makes art, converses with one another, and gives back to the community in small and profound ways, like creating the Dia de los Muertos altar in 2021, and having a deep discussion about the direction of All Saint's and providing great feedback filled with creative ideas to inspire and strengthen the community. Connection is vital in our pandemic world, and the Pre-Teen group provides an opportunity for our Pre-Teens to know each other, maintain friendships,

and deepen their connection to each other. The group is participant-lead, and we do things that they feel are important, which involves artistic expression, baking, animal welfare, and social justice. Throughout the year they're given opportunities to explore these themes and, simply, to be in space with others. Sometimes, that's the most important. The group is led by Paige Lehmann and Johanna Shreve.

## **YOUTH MINISTRY**

*Respectfully submitted by Noah Kilian, Leader*

This year's report should be a little less verbose than the last, though that should not suggest that this year was any less eventful! The Youth Group has continued to meet online to accommodate the needs of a number of our youth and now young adults who would have a prohibitively difficult time meeting in person. We check-in, chat, play games, and try to navigate the emotional challenges of the present time in a loving, faithful context. The majority of our contact occurs through Discord, an online messaging service that allows a leader like myself to set up a secure server that is available only through direct invitation, so youth involved in the program can be assured of their digital safety while attending. Any youth or young adults interested in being a part of that space should contact me at noah.kilian@gmail.com, and I can set them up with a server invitation and instructions.

On the streaming front things have changed considerably since the last annual meeting. At the time of my last report, we had moved almost completely to live streaming, and had just had our first attempt at a hybrid, in-person model for Christmas Eve of 2020. As 2021 began we were still entirely online on regular Sunday mornings, with me acting as the sole cantor and running our streaming setup. As we moved into Lent and the vaccine became more widely available, we began serious discussions about moving to a hybrid model for every service. At the time I had been using a cardioid microphone that I had bought for \$50 in 2009 for personal use and a pretty cheap webcam, so I knew we'd need at least some upgrades. I quickly acquired 2 new microphones - one unidirectional dynamic mic and one omnidirectional cardioid - a slightly better camera, and some stands in preparation for having more than one singer again.

Holy week gave us the opportunity to test it out. We brought in three more singers to do traditional Holy Week music and had hybrid services for the entire Triduum and Easter! These services were an enormous success, far exceeding my wildest expectations. I am extraordinarily grateful to everyone who helped make those services a success, and most of all for the grace of God in bringing it all together for His glory. I am, incidentally, also still immodestly proud of what we created together, and those services can still be found by scrolling back far enough on our Facebook page.

Since then, we've been hybrid. I am found most Sundays at my little 4-ft. table managing the livestream for those members of our family that can't make it on that Sunday, trying to be as inconspicuous and undistracting as possible. In September the choir came back in our spread-out, distanced fashion, and while balancing the audio for a spread-out choir and an organ has been its own special challenge, I can't tell you how wonderful it is to not be alone anymore. Incidentally, if anyone has a couple of Shure MX202's and a USB-compatible multi-line mixer lying around I wouldn't say no ;) Oh, and some extra-long XLR extension cables.

I am cautiously optimistic and looking forward to another good, if strange, year. Blessings to you all!

## **Adult Formation**

*Respectfully submitted by Andria Skornik*

This last year brought a host of diverse offerings for spiritual formation. Sr. Warden, Deb Miller, and Children's Coordinator, Laura Axon, led a Zoom Book Club on Isabel Wilkerson's *Caste*. David Shocat and the Rev. Dr. Constance Hammond led a Lenten Zoom Book Club on Bishop Curry's *Love Is the Way*. We had a moving Stations of the Cross artwork with weekly times that people could pray through them. Intern Liz Klein and Rev. Andria led a Funeral and End of Life planning series.

We also had several special guests, including Chaplain Kryz Springer from Rush Hospital in Chicago who spoke about grief and trauma; Rev. Dr. Leroy Barber from the Voices Project; and Taylor Stewart from The Oregon Remembrance Project. In Advent we participated in the Trinity Advent podcast on the theme of waiting and the Advent Resiliency Calendar. This is in addition to our Bible Study and Centering Prayer group that meet regularly.

## **BIBLE STUDY**

*Respectfully submitted by Deborah Hughes-Habel+*

During the early part of 2021, Bible study remained on Zoom with our continued study of the book "Bible Women All Their Words and Why They Matter". We were grateful that Zoom was available to some of the members but not all, so in June after our vaccinations, we began meeting in the parish hall and later in the Guild room on Tuesday mornings at 10:30am. Much to our delight, our study has knitted our group into one very warm garment that has yielded open, authentic discussion amongst all its members.

For the coming year, we will continue our study of this book.

## **CENTERING PRAYER MINISTRY**

*Respectfully submitted by Bill Habel & Deborah Hughes-Habel+*

During the majority of the first half of 2021, as we remained in an unvaccinated Covid-19 environment, our Centering Prayer practitioners met by Zoom every Thursday evening at 7pm. We continued to enjoy each others companionship and comfort during this time of separation.

We began the year reading and reflecting on Fr. Richard Rohr's book "Falling Upward". Our book study carried us through to early Summer.

After a short summer break, we adopted our meeting style to incorporate the practice of Lectio Divina wherein class members chose a scripture, story or poem which speaks to their heart. This has been a fortunate move as the energy which accompanies the presentation and discussion is real and true and heartfelt.

On September 1, 2021, we began to meet in-person in the chapel during the morning hours for our 20 minute "sit" with Lectio Divina afterwards. Meeting in person has added a much needed dimension to our practice and unity as a group. So, we continue this format with vigor.

## COMPLINE

*Respectfully submitted by Kathleen Borsch*

In May I began recording a series of Compline videos based on the book The Divine Hours by Phyllis Tickle. New selections are uploaded on the All Saints website monthly, and I will continue this until an entire year of recordings is complete. If you've ever wanted some quiet prayer time at the end of the day without having to find your way through the prayer book, I recommend you try it and prayerfully listen. It's easy to find on the church website.

## FINANCE & ENDOWMENT

### FINANCE COMMITTEE

*Respectfully submitted by Sonja Miller*

The finance committee chaired by Sonja G Miller, and composed of the Treasurer Jerry Meter, Asst Treasurer Susanne Bateman, Member at Large Nancy Carr, Rector Andria Skornik, Sr Warden Deb Miller and Jr Warden Tom Summers and Laurie McDowell, meet 10 mos out of the year to review our current financials, recommend funding sources for special projects or purchases, and to develop draft budgets for the Vestry. In the year of COVID our meetings have continued via Zoom. We did manage to resume our annual dinner where we created the first draft of the next year's budget for the vestry to review. A special thanks to Nancy Carr for lending her beautiful home for this event and creating an all vegan dinner.

- Nancy Carr assists with sending Thank You notes for donations
- Susanne Bateman counts and deposits the Sunday offerings with the additional eyes of Larry Chalew-Fuller.
- Jerry Meter stepped up as our Stewardship Chair and helped us to a successful conclusion in another challenging year.
- Jerry Meter manages the bank accounts, financial reports.
- Sonja Miller stepped up to arrange financing with the Diocese of Oregon for some much needed building repairs and updates, and then managed the projects-Brick repair, removal of asbestos flooring in the chapel, 6 new doors, new modern security system. This was combined with an existing loan residual for roofing work from 2012.

<b>Existing Loan 4/15/2021</b>	<b>25,048.97</b>
<b>New Loan 4/15/2021</b>	<b>51,500.00</b>
<b>Amount Borrowed 4/15/2021</b>	<b>76,548.97</b>
<b>Period (Years)</b>	<b>5</b>
<b>Rate</b>	<b>2.5%</b>
<b>Annual Payment</b>	<b>\$16,476.93</b>
<b>Due Date</b>	<b>3/31 each year</b>

We appreciate the time and talent of Kelley Elsea and Rob McMonigal who moved on from the Finance Committee to other endeavors. Effective January 2022, the vestry has appointed Larry Chalew-Fuller as a member at large to the Finance Committee. We look forward to another year of diligently monitoring the income and expenses of All Saints in 2022. The generosity of the All Saints members and the community at large make everything possible.

## **ENDOWMENT COMMITTEE**

Due to the pandemic, the Endowment Committee did not meet in 2021. The Treasurer's Report provides further information regarding the All Saints Endowment fund.

# Budget & Performance Profit & Loss Budget Performance Jan-Dec 2021

Respectfully submitted by Jerry Meter

December 28, 2021

All Saints Episcopal Church

## Profit & Loss Budget Performance

January through December 2021

	<u>Jan - Dec 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense			
Income			
41000 · Contributions Income			
41001 · Plate	\$4,354.16	\$2,000.00	\$2,000.00
41002 · Pledges	\$170,933.89	\$181,800.00	\$181,800.00
41003 · Pledges Pre-Paid	\$16,200.00	\$16,200.00	\$16,200.00
41004 · Birthday - Anniversary	\$233.00	\$100.00	\$100.00
41005 · Seasonal	\$1,550.70	\$1,000.00	\$1,000.00
Total 41000 · Contributions Income	<u>\$193,271.75</u>	<u>\$201,100.00</u>	<u>\$201,100.00</u>
42000 · Fundraising Income	\$1,300.00	\$5,000.00	\$5,000.00
43000 · ECW Outreach Income	\$16,000.00	\$8,000.00	\$8,000.00
44000 · Building Rental Income			
44001 · Johnson Creek Watershed Council	\$14,832.00	\$14,832.00	\$14,832.00
44002 · Homestead Pre-School	\$7,056.00	\$7,056.00	\$7,056.00
44003 · T-Mobile	\$21,377.98	\$21,281.88	\$21,281.88
44004 · Other Building Use	\$4,755.00	\$6,000.00	\$6,000.00
Total 44000 · Building Rental Income	<u>\$48,020.98</u>	<u>\$49,169.88</u>	<u>\$49,169.88</u>
Total Income	<u>\$258,592.73</u>	<u>\$263,269.88</u>	<u>\$263,269.88</u>
Gross Profit	\$258,592.73	\$263,269.88	\$263,269.88
Expense			
51000 · Program Expenses			
51100 · Rector Compensation & Benefits			
51101 · Rector's Salary	\$27,647.69	\$27,647.65	\$27,647.65
51102 · Rector's Employer Tax	\$22.92	\$31.00	\$31.00
51103 · Rector's Housing	\$55,448.35	\$55,448.35	\$55,448.35
51104 · Rector's Pension	\$14,957.28	\$14,957.00	\$14,957.00
51105 · Rector's Medical Insurance	\$25,296.00	\$25,296.00	\$25,296.00
51106 · Rector's Dental Insurance	\$2,112.00	\$2,112.00	\$2,112.00
51107 · Rector's Life Insurance	\$321.60	\$321.60	\$321.60
51108 · Rector's HSA Contribution	\$5,450.04	\$5,450.00	\$5,450.00
51109 · Rector's Cell Phone	\$900.00	\$900.00	\$900.00
51110 · Rector's Continuing Education	\$410.86	\$1,000.00	\$1,000.00
51111 · Rector's Professional Expenses	\$517.05	\$1,500.00	\$1,500.00
Total 51100 · Rector Compensation & Benefits	<u>\$133,083.79</u>	<u>\$134,663.60</u>	<u>\$134,663.60</u>
51112 · Supply Clergy	\$885.67	\$850.00	\$850.00
51200 · Music Ministry			
51201 · Music Director Salary	\$24,297.96	\$24,298.00	\$24,298.00
51202 · Music Director Employer Tax	\$1,918.80	\$1,860.00	\$1,860.00
51203 · Vacation Organist	\$600.00	\$625.00	\$625.00
51204 · Music Ministry Expenses	\$992.97	\$1,800.00	\$1,800.00
51205 · Instrument Maintenance	\$0.00	\$800.00	\$800.00
Total 51200 · Music Ministry	<u>\$27,809.73</u>	<u>\$29,383.00</u>	<u>\$29,383.00</u>
51300 · Children's Ministry			
51301 · Children's Coordinator Salary	\$8,028.00	\$6,690.00	\$6,690.00

December 28, 2021

All Saints Episcopal Church  
**Profit & Loss Budget Performance**  
 January through December 2021

	<u>Jan - Dec 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
53005 · Security	\$867.54	\$500.00	\$500.00
53006 · Utilities			
53007 · Electric	\$6,922.92	\$6,500.00	\$6,500.00
53008 · Gas	\$8,399.27	\$7,500.00	\$7,500.00
53009 · Trash	\$1,820.74	\$1,400.00	\$1,400.00
53010 · Water	\$7,989.65	\$7,500.00	\$7,500.00
Total 53006 · Utilities	<u>\$25,132.58</u>	<u>\$22,900.00</u>	<u>\$22,900.00</u>
53011 · License - Fee - Permit	\$94.80	\$800.00	\$800.00
53012 · Property Liability Insurance	\$7,989.00	\$8,000.00	\$8,000.00
Total 53000 · Building & Grounds Expenses	<u>\$40,379.10</u>	<u>\$45,800.50</u>	<u>\$45,800.50</u>
54000 · Diocesan Program Assessment	\$30,960.00	\$29,552.00	\$29,552.00
Total Expense	<u>\$306,313.27</u>	<u>\$308,838.10</u>	<u>\$308,838.10</u>
Net Ordinary Income	<u>-\$49,420.54</u>	<u>-\$45,568.22</u>	<u>-\$45,568.22</u>
Other Income/Expense			
Other Income			
70100 · Unpledged Gifts	\$25,014.66	\$10,000.00	\$10,000.00
70200 · Interest Income	\$50.25	\$70.00	\$70.00
75000 · Budget Surplus Carry Over	\$36,873.00	\$36,873.00	\$36,873.00
76000 · EBOF Ministry Grant Income	\$21,300.75	\$0.00	\$0.00
80100 · Capital In	\$85,596.54	\$0.00	\$0.00
Total Other Income	<u>\$168,835.20</u>	<u>\$46,943.00</u>	<u>\$46,943.00</u>
Other Expense			
77000 · EBOF Ministry Grant Expense			
77001 · Administrative Assistant Hours	\$7,000.00	\$0.00	\$0.00
77002 · Architecture Design & Planning	\$4,875.00	\$0.00	\$0.00
77003 · Communication & Signage	\$4,993.99	\$0.00	\$0.00
77004 · Community Events	\$2,236.19	\$0.00	\$0.00
77005 · Speaker Series	\$250.00	\$0.00	\$0.00
77006 · Advertising	\$1,538.98	\$0.00	\$0.00
77007 · Public Art	\$406.59	\$0.00	\$0.00
Total 77000 · EBOF Ministry Grant Expense	<u>\$21,300.75</u>	<u>\$0.00</u>	<u>\$0.00</u>
80200 · Capital Out	\$85,596.54	\$0.00	\$0.00
Total Other Expense	<u>\$106,897.29</u>	<u>\$0.00</u>	<u>\$0.00</u>
Net Other Income	<u>\$61,937.91</u>	<u>\$46,943.00</u>	<u>\$46,943.00</u>
Net Income	<u><u>\$12,517.37</u></u>	<u><u>\$1,374.78</u></u>	<u><u>\$1,374.78</u></u>

December 28, 2021

All Saints Episcopal Church  
**Profit & Loss Budget Performance**  
 January through December 2021

	Jan - Dec 21	YTD Budget	Annual Budget
51302 · Children Coord Employer Tax	\$619.44	\$500.00	\$500.00
51303 · Child Care Provider Salary	\$2,016.00	\$2,029.00	\$2,029.00
51304 · Child Care Prov Employer Tax	\$155.73	\$165.00	\$165.00
51305 · Children's Ministry Expenses	\$719.28	\$500.00	\$500.00
51306 · Pre-Teen Coordinator Salary	\$1,375.00	\$1,175.00	\$1,175.00
51307 · Pre-Teen Coord Employer Tax	\$106.37	\$119.00	\$119.00
<b>Total 51300 · Children's Ministry</b>	<b>\$13,019.82</b>	<b>\$11,178.00</b>	<b>\$11,178.00</b>
51400 · Pre-Teen & Youth Ministry			
51401 · PT & Youth Coordinator Salary	\$8,028.00	\$6,690.00	\$6,690.00
51402 · PT & Youth Coord Employer Tax	\$567.82	\$500.00	\$500.00
51403 · PT & Youth Ministry Expenses	\$0.00	\$500.00	\$500.00
<b>Total 51400 · Pre-Teen &amp; Youth Ministry</b>	<b>\$8,595.82</b>	<b>\$7,690.00</b>	<b>\$7,690.00</b>
51500 · Outreach Ministry			
51501 · Adult Education	\$47.11	\$100.00	\$100.00
51502 · Altar Guild	\$700.00	\$1,400.00	\$1,400.00
51503 · Evangelism	\$103.60	\$100.00	\$100.00
51504 · Outreach Coordinator Salary	\$12,000.00	\$0.00	\$0.00
51505 · Outreach Coord Employer Tax	\$922.40	\$0.00	\$0.00
51506 · Grant for Outreach Coordinator	-\$12,922.40	\$0.00	\$0.00
<b>Total 51500 · Outreach Ministry</b>	<b>\$850.71</b>	<b>\$1,600.00</b>	<b>\$1,600.00</b>
<b>Total 51000 · Program Expenses</b>	<b>\$184,245.54</b>	<b>\$185,364.60</b>	<b>\$185,364.60</b>
52000 · Administrative Expenses			
52001 · Administrative Assistant Salary	\$27,220.00	\$23,868.00	\$23,868.00
52002 · Admin Assistant Employer Tax	\$2,096.55	\$1,830.00	\$1,830.00
52003 · Grant for Admin Assistant	-\$7,000.00	-\$7,000.00	-\$7,000.00
52004 · Admin Assistant Insurance	\$7,896.00	\$7,896.00	\$7,896.00
52005 · Admin Assistant Pension	\$2,449.80	\$2,148.00	\$2,148.00
52006 · Bluetick Janitorial Services	\$8,220.00	\$8,220.00	\$8,220.00
52007 · Office Expenses & Supplies	\$898.44	\$1,300.00	\$1,300.00
52008 · Postage & Delivery	\$671.65	\$1,000.00	\$1,000.00
52009 · Office Telephone	\$3,622.27	\$3,159.00	\$3,159.00
52010 · Copier	\$3,869.57	\$3,800.00	\$3,800.00
52011 · Computer Maintenance	\$0.00	\$200.00	\$200.00
52012 · Advertising	\$0.00	\$250.00	\$250.00
52013 · Vestry	\$184.35	\$300.00	\$300.00
52014 · Clergy Conference	\$0.00	\$300.00	\$300.00
52015 · Convention	\$0.00	\$250.00	\$250.00
52016 · Breeze Church Management	\$600.00	\$600.00	\$600.00
<b>Total 52000 · Administrative Expenses</b>	<b>\$50,728.63</b>	<b>\$48,121.00</b>	<b>\$48,121.00</b>
53000 · Building & Grounds Expenses			
53001 · Repair & Maintenance	\$2,734.06	\$8,500.00	\$8,500.00
53002 · Building Supplies	\$985.62	\$1,700.00	\$1,700.00
53003 · Grounds	\$130.50	\$1,200.00	\$1,200.00
53004 · Neyda's Landscape Maintenance	\$2,445.00	\$2,200.50	\$2,200.50

# Balance Sheet January through December 2021

Respectfully submitted by Jerry Meter

December 28, 2021

All Saints Episcopal Church

## Balance Sheet

As of December 31, 2021

	<u>Dec 31, 21</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
11000 · General Fund Checking	\$13,859.09
11001 · Altar Guild Checking	\$1,243.46
11002 · Deacon's Fund Checking	\$737.65
11003 · ECW Checking	\$988.02
11004 · Rector's Fund Checking	\$1,349.78
11005 · Hot Meals Checking	\$3,134.40
12000 · Business Savings	
12001 · Capital Improvement Fund	\$7,695.25
12002 · Columbarium - Memorial Fund	\$6,763.12
12003 · COVID Fund	\$1,770.92
12004 · Diocese Loan Fund	\$4,538.08
12005 · EBOF Ministry Grant Fund	\$32,952.97
12006 · Gruggen Fund	\$1,000.00
12007 · Interest Income Fund	\$227.32
12008 · Outreach Ministries Fund	\$2,106.46
12009 · Prayer Shawl Ministry Fund	\$309.58
12010 · Pre-Teen Youth Ministry Fund	\$12.59
12011 · Woodstock Pantry Fund	\$12,555.49
12012 · Youth Camping Scholarship Fund	\$844.78
Total 12000 · Business Savings	<u>\$70,776.56</u>
Total Checking/Savings	<u>\$92,088.96</u>
Other Current Assets	
13000 · Endowment Trust Fund	\$238,929.83
Total Other Current Assets	<u>\$238,929.83</u>
Total Current Assets	<u>\$331,018.79</u>
Fixed Assets	
15000 · Land - Buildings - Equipment	
15001 · Land	\$947,200.00
15002 · Buildings	\$1,077,025.80
15003 · Personal Property	\$2,863,970.00
Total 15000 · Land - Buildings - Equipment	<u>\$4,888,195.80</u>
Total Fixed Assets	<u>\$4,888,195.80</u>
<b>TOTAL ASSETS</b>	<u><u>\$5,219,214.59</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
25000 · Diocese Program Assessment	
25016 · DPA - 2016	\$12,252.00
25017 · DPA - 2017	\$6,726.96
Total 25000 · Diocese Program Assessment	<u>\$18,978.96</u>
26000 · Diocese New Combined Loan	\$72,026.77

Prepared by Jerry Meter, Treasurer

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# Capital In Out

December 28, 2021

All Saints Episcopal Church

## Account QuickReport

January 1 through December 28, 2021

Type	Date	Num	Name	Memo	Amount
Deposit	01/28/2021		Endowment Trust Fund	Metro Safety and Fire, Inc.	\$3,172.50
Deposit	03/13/2021		Capital Improvement Fund	Ability Plus Drainage Co Invoice # 20344-H	\$3,880.00
Deposit	03/23/2021		Diocese of Oregon	Chimcare Home Services LLC 50% Down	\$3,215.00
Deposit	04/02/2021		Diocese of Oregon	Chimcare Services 50% Remaining Payment	\$3,215.00
Deposit	04/21/2021		Endowment Trust Fund	Annual Roof Loan - Asbestos Abatement	\$6,772.20
Deposit	04/27/2021		Diocese of Oregon	Vortex Industries 25% Down \$23,344.06	\$5,836.02
Deposit	04/27/2021		Diocese of Oregon	Vortex Industries 25% Down \$3562.48	\$890.62
Deposit	04/27/2021		Capital Improvement Fund	Hunter-Davisson, Inc. Invoice # 163385	\$4,425.75
Deposit	06/17/2021		Diocese of Oregon	Great Northwest Gutters Balance	\$1,010.83
Deposit	06/17/2021		Church Insurance Company	Great Northwest Gutters	\$2,134.17
Deposit	06/24/2021		Diocese of Oregon	Vortex Industries 25% \$8005.65	\$2,001.41
Deposit	07/26/2021		Diocese of Oregon	Craftsman Electric Inc. 50% Down	\$675.00
Deposit	07/29/2021		Columbarium - Memorial Fund	Interworks Down Payment Chapel Floor	\$1,000.00
Deposit	08/29/2021		Diocese of Oregon	Darek Jenkins Materials Classroom Floor	\$1,355.27
Deposit	09/02/2021		Diocese of Oregon	Jonathan Cotton Installation Classroom Floor	\$800.00
Deposit	09/15/2021		Diocese of Oregon	Dylan Weiss Carpentry Work	\$1,000.07
Deposit	09/24/2021		Diocese of Oregon	Vortex Industries Balance Due \$23,344.06	\$17,508.04
Deposit	09/24/2021		Columbarium - Memorial Fund	Interworks Balance Due Chapel Floor	\$2,250.00
Deposit	09/25/2021		Diocese of Oregon	Vortex Industries Balance Due \$8005.65	\$6,004.25
Deposit	09/25/2021		Diocese of Oregon	Vortex Industries Balance Due \$3562.48	\$2,671.86
Deposit	09/25/2021		Diocese of Oregon	Craftsman Electric Balance Due	\$675.00
Deposit	09/25/2021		Diocese of Oregon	Security First Alarm	\$13,626.00
Deposit	09/25/2021		Diocese of Oregon	Heil Electric Company	\$633.15
Deposit	09/25/2021		Diocese of Oregon	Heil Electric Company	\$345.57
Deposit	09/25/2021		Diocese of Oregon	Vortex Industries 25% \$1995.30	\$498.83
Total 80100 - Capital In					\$85,596.54
TOTAL					<u>\$85,596.54</u>

Prepared by Jerry Meter, Treasurer

December 28, 2021

All Saints Episcopal Church  
**Account QuickReport**  
 January 1 through December 28, 2021

80200 · Capital Out

Type	Date	Num	Name	Memo	Amount
Check	01/29/2021		Metro Safety & Fire Inc.	75% Down Payment	\$2,379.00
Check	03/15/2021		Ability Plus Drainage Co	Invoice # 20344-H	\$3,880.00
Check	03/23/2021	12935	Chimcare Home Services	50% Down Payment	\$3,215.00
Check	04/02/2021	12939	Chimcare Home Services	Invoice # 99331-1	\$3,215.00
Check	04/21/2021	12961	Diocese of Oregon	First Installment Combined Loan	\$4,522.20
Check	04/27/2021	12971	Vortex Industries Inc.	Vortex Industries 25% Down \$23,344.06	\$5,836.02
Check	04/27/2021	12972	Vortex Industries Inc.	Vortex Industries 25% Down \$3562.48	\$890.62
Check	04/27/2021	12973	Hunter-Davisson, Inc.	Invoice # 163385	\$4,425.75
Check	05/08/2021		Metro Safety & Fire Inc.	25% Balance Due	\$793.50
Check	05/23/2021	12998	Asbestos Abatement	Abatement Bid	\$2,250.00
Check	06/17/2021	13010	Great Northwest Gutters	Invoice # 084997	\$3,145.00
Check	06/24/2021	13014	Vortex Industries Inc.	25% Down Proposal \$8005.65	\$2,001.41
Check	07/26/2021	13056	Craftsman Electric Inc.	50% Down Electric Estimate	\$675.00
Check	07/29/2021	13058	InterWorks LLC	Down Payment for Chapel Floor	\$1,000.00
Check	08/29/2021	13086	Darek Jenkins	Reimbursement Classroom Floor	\$1,355.27
Check	09/02/2021	13088	Jonathan Cotton	Installation Classroom Floor	\$800.00
Check	09/15/2021	13096	Dylan Weiss	Carpentry, Patching, Sanding, Refitting Trim	\$1,000.07
Check	09/24/2021	13114	InterWorks LLC	Final Payment for Change Order #1	\$2,250.00
Check	09/28/2021	13118	Vortex Industries Inc.	Balance Due Invoice 25-1505354	\$17,508.04
Check	10/25/2021	13119	Vortex Industries Inc.	Balance Due \$8005.65	\$6,004.25
Check	10/31/2021	13164	Heil Electric Company	Install New Junction Box	\$633.15
Check	11/03/2021	13120	Vortex Industries Inc.	Balance Due \$3562.48	\$2,671.86
Check	11/03/2021	13165	Vortex Industries Inc.	25% Down \$1995.30	\$498.83
Check	11/06/2021	13122	Security First Alarm LLC	Invoice # 32900	\$13,626.00
Check	11/10/2021	13121	Craftsman Electric Inc.	Balance Due	\$675.00
Check	11/21/2021	13177	Heil Electric Company	Invoice 210243	\$345.57
Total 80200 · Capital Out					\$85,596.54
<b>TOTAL</b>					<b>\$85,596.54</b>

# 2022 Budget

Respectfully submitted by Jerry Meter

## All Saints Episcopal Church 2022 Budget

			2022 Budget	Budget Notes
<b>Ordinary Income - Expense</b>				
<b>Income</b>				
<b>41000 - Contributions Income</b>				
	41001	· Plate	\$5,000.00	
	41002	· Pledges	\$181,000.00	
	41003	· Pledges Pre-Paid	\$24,000.00	
	41004	· Birthday - Anniversary	\$300.00	
	41005	· Seasonal	\$3,000.00	
<b>Total 41000 - Contributions Income</b>			<b>\$213,300.00</b>	
	42000	· Fundraising Income	\$5,000.00	
<b>Total 42000 - Fundraising Income</b>			<b>\$5,000.00</b>	
	43000	· ECW Outreach Income	\$15,000.00	
	44000	· Building Rental Income		
	44001	· Johnson Creek Watershed Council	\$18,000.00	
	44002	· Homestead Pre-School	\$8,568.00	
	44003	· T-Mobile	\$21,920.00	
	44004	· Other Building Use	\$10,000.00	
<b>Total 44000 - Building Rental Income</b>			<b>\$58,488.00</b>	
<b>Total Income</b>			<b>\$291,788.00</b>	
<b>Expense</b>				
<b>51000 - Program Expenses</b>				
	51100	· Rector Compensation & Benefits		
	51101	· Rector's Salary	\$21,418.00	
	51102	· Rector's Employer Tax	\$32.00	
	51103	· Rector's Housing	\$64,254.00	
	51104	· Rector's Pension	\$15,421.00	
	51105	· Rector's Medical Insurance	\$26,304.00	
	51106	· Rector's Dental Insurance	\$2,112.00	
	51107	· Rector's Life Insurance	\$322.00	
	51108	· Rector's HSA Contribution	\$5,450.00	
	51109	· Rector's Cell Phone	\$900.00	
	51110	· Rector's Continuing Education	\$1,000.00	
	51111	· Rector's Professional Expenses	\$1,500.00	
<b>Total 51100 - Rector Compensation &amp; Benefits</b>			<b>\$138,713.00</b>	
	51113	· Supply Clergy	\$850.00	
	51200	· Music Ministry		
	51201	· Music Director Salary	\$25,052.00	
	51202	· Music Director Employer Tax	\$1,918.00	
	51203	· Vacation Organist	\$625.00	
	51204	· Music Ministry Expenses	\$1,500.00	
	51205	· Instrument Maintenance	\$500.00	
<b>Total 51200 - Music Ministry</b>			<b>\$29,595.00</b>	
	51300	· Children's Ministry		
	51301	· Children's Coordinator Salary	\$6,500.00	
	51302	· Children's Coord Employer Tax	\$488.00	
	51303	· Child Care Provider Salary	\$2,092.00	
	51304	· Child Care Prov Employer Tax	\$171.00	

All Saints Episcopal Church 2022 Budget

		51305 · Children's Ministry Expenses	\$500.00	
<b>Total 51300 · Children's Ministry</b>			<b>\$9,751.00</b>	
		51400 · Youth Ministry		
		51401 · Youth Coordinator Salary	\$2,292.00	
		51402 · Youth Coord Employer Tax	\$172.00	
		51403 · Artist in Residence Salary	\$2,292.00	
		51404 · Artist in Residence Employer Tax	\$172.00	
		51405 · Youth Ministry Expenses	\$500.00	
<b>Total 51400 · Youth Ministry</b>			<b>\$5,428.00</b>	
		51500 · Outreach Ministry		
		51501 · Adult Education	\$100.00	
		51502 · Altar Guild	\$1,200.00	
		51503 · Evangelism	\$100.00	
		51504 · Outreach Coordinator Salary	\$0.00	Month to Month Line Item
		51505 · Outreach Coord Employer Tax	\$0.00	Month to Month Line Item
		51506 · Grant for Outreach Coordinator	\$0.00	Month to Month Line Item
<b>Total 51500 · Outreach Ministry</b>			<b>\$1,400.00</b>	
		51600 · Technology Ministry		
		51601 · Director of Technology Salary	\$6,240.00	
		51602 · Director Tech Employer Tax	\$468.00	
		51603 · Technology Ministry Expenses	\$500.00	
<b>Total 51600 · Technology Ministry</b>			<b>\$7,208.00</b>	
<b>Total 51000 · Program Expenses</b>			<b>\$192,945.00</b>	
		<b>52000 · Administrative Expenses</b>		
		52001 · Administrative Assistant Salary	\$23,941.00	
		52002 · Admin Assistant Employer Tax	\$1,885.00	
		52003 · Grant for Administrative Assistant	-\$10,000.00	EBOF Grant Increase
		52004 · Administrative Assistant Insurance	\$7,896.00	
		52005 · Administrative Assistant Pension	\$2,155.00	
		52006 · Blue Tick Janitorial	\$8,220.00	
		52007 · Office Expenses & Supplies	\$1,300.00	
		52008 · Postage & Delivery	\$1,000.00	
		52009 · Office Telephone	\$3,756.00	
		52010 · Copier	\$3,800.00	
		52011 · Computer Maintenance	\$200.00	
		52012 · Advertising	\$250.00	
		52013 · Vestry	\$300.00	
		52014 · Clergy Conference	\$300.00	
		52015 · Convention	\$250.00	
		52016 · Breeze Church Management	\$600.00	
<b>Total 52000 · Administrative Expenses</b>			<b>\$45,853.00</b>	
		<b>53000 · Building &amp; Grounds Expenses</b>		
		53001 · Repair & Maintenance	\$8,000.00	
		53002 · Building Supplies	\$1,000.00	
		53003 · Grounds	\$600.00	
		53004 · Neyda's Landscape Maintenance	\$2,445.00	February - November
		53005 · Security	\$665.00	
		53006 · Utilities		
		53007 · Electric - PGE	\$7,000.00	5% Increase

All Saints Episcopal Church 2022 Budget

		53008 · Gas - NW Natural	\$8,600.00	5% Increase
		53009 · Trash - City Sanitary Services	\$1,820.00	5% Increase
		53010 · Water - City of Portland	\$8,200.00	5% Increase
<b>Total 53006 · Utilities</b>			<b>\$25,620.00</b>	
		53011 · License - Fee - Permit	\$200.00	
		53012 · Property Liability Insurance	\$8,100.00	
<b>Total 53000 · Building &amp; Grounds Expenses</b>			<b>\$46,630.00</b>	
		54000 · Diocesan Program Assessment	\$36,672.00	
<b>Total Expense</b>			<b>\$322,100.00</b>	
<b>Net Ordinary Income</b>			<b>-\$30,312.00</b>	
<b>Other Income - Expense</b>				
<b>Other Income</b>				
		70100 · Unpledged Gifts	\$20,000.00	
		70200 · Interest Income	\$50.00	
		70500 · Budget Carry Over Surplus	\$6,462.00	
<b>Total Other Income</b>			<b>\$26,512.00</b>	
<b>Net Other Income</b>			<b>\$26,512.00</b>	
<b>Net Income</b>			<b>-\$3,800.00</b>	

# LITURGY & WORSHIP

## **ALTAR GUILD**

*Respectfully submitted by Ardis Weir*

Here at All Saints, you have a “behind the scenes” group of parishioners whose primary mission is to prepare and maintain our sanctuary for use by God’s family. This is your Altar Guild. We prepare and maintain the altar and elements to be used on Sundays and at special services throughout the year, preparing weekly for Eucharistic services (bread, wine, linens, napkins, chalice, brass, flowers, candles, votive candles) and support baptisms weddings, funerals, memorial services and other special services. Our ministry is supported as a line item within the All Saint’s budget, by ECW and to a VERY large extent by additional Altar Flower donations to remember events and people on Sundays, at weddings, or funerals or baptisms.

It would take about 1-2 hours once a month for parishioners of this ministry to perform their tasks, if we had at least 12 people on the Altar Guild team. As of the writing of this report, there are four members of Altar Guild. Ardis Weir and Susan Wills take care of altar set ups, Francine Titherington and Nancy Carr take care of altar flowers. We are meeting once a month at 9am on Sunday morning. Hopefully by March we will go back to the 1st Monday of the month at 6pm. If reading this, you are interested in joining the Altar Guild team, please talk with Ardis Weir (503-659-4138) or any member of the team. We do need more members to have responsibilities be “light” for everyone.

The Altar Flower Chart is located next to the Printer Room. You may sign up for a Sunday or two, when you are in the building. You may also contact Nancy Carr by phone or email, (916-202-7132; njcarror09@gmail.com) to let her know you’d like to have flowers in celebration of a new grandbaby, a graduation, anniversary, birthday, wedding or other important occasion. It is these donations that fund the flowers at the Altar each week.

## **USHERS**

There was very little usher activity for much of 2021. We welcome Janet Cotton as our Lead Usher for 2022. Please consider joining this important welcoming ministry. Ushers usually serve in two-person teams, once a month.

We welcome Janet Cotton as our Lead Usher for 2022.

## **WORSHIP LAY MINISTRY & VERGER’S REPORT**

*Respectfully submitted by Larry Chalew-Fuller, FVGEC*

Many parishioners ask what the Verger is. The following quote from our presiding bishop is a great explanation:

*"The ministry of the vergers is to help to lead the church in bearing witness in the world to the hospitality of God, by helping the church to be a truly hospitable place, by helping us to worship the Lord our God in dignity, in order, in beauty, and in truth in the church so that we can go forth to witness to that God to the world."*

The Most Reverend Michael B. Curry  
27th Presiding Bishop of the  
Episcopal Church

I was able to take additional training offered through the Vergers Guild of the Episcopal Church, and I am now a Fellow in the Vergers Guild. The Vergers Guild of the Episcopal church brings together Vergers from the United States to educate and, in conjunction with the wider Anglican communion, learn what others Vergers are doing to further our mission of hospitality throughout the world.

This year has seen a return to in-person worship. It is lovely to see and speak to all that attend. We have made the church a safe place to gather by following proper guidelines. We have also seen a broadening of our online services to encompass individuals outside of our area looking for a way to participate with us while at home.

I am thankful for all of the lay ministers that have assisted with the in-person services. We currently have 4 acolytes, 5 Worships leaders, 8 lectors, 4 Eucharistic Ministers, and 5 Eucharistic home visitors. While some of our lay ministers serve in other capacities throughout the parish, the ask is one Sunday a month. If you are interested in more information about our lay ministries or would like to become part of our program, don't hesitate to contact me at [chalewl@comcast.net](mailto:chalewl@comcast.net).

### **THE MUSIC PROGRAM, CHANCEL CHOIR, and ENSEMBLE IV**

*Submitted by James L. Denman, Director of Music and Organist*

Having found its way to a manageable rhythm during 2020, All Saints' worship celebrations and the music program started 2021 with a well-established routine in place. Worship remained exclusively online, led by a limited few in the chancel. Little by little, we were able to bring more and more components of the Eucharist service back into our celebrations. An outdoor service, starting in the spring, offered a safe protocol to ministers and congregants alike, and flourished as a family service through the summer and well into the fall.

For services on Palm Sunday, Easter Sunday, and The Day of Pentecost, the Chancel Choir offered special music at the 9am outdoor services. Indoor services were staffed by instrumentalists and a quartet of singers.

From January to September, music at the 10:15am service involved myself, Noah Kilian, and a number of singers who performed solo or as part of duets or trios. Additional instrumentalists participated from time to time as well—our thanks go out to Jerry Meter (keyboard), Chuck Bateman (Renaissance instruments), Elizabeth Allen (violin), and Chris McLean (trumpet) for their occasional participation, and to Noah Kilian, Rebekah Borsch, Joanne Osborn, Irene Weldon, Elizabeth Allen, Miriam Kilian, and John Herr for their valuable contributions as

instrumentalists, vocal soloists, or cantors. Special thanks go out to Daniel Noland and Trevor Giuliani, who provided guitar for many of the 9am outdoor Eucharists. Choir returned on Homecoming Sunday, September 12. Since then, the Chancel Choir has been a regular feature of Sunday worship. We rehearse in the chancel (where we can better space ourselves apart than in the choir room to comply with COVID guidelines), and wear masks at all times. The choir has offered 1-2 anthems each week in addition to psalms, acclamations, and service music settings. We were able to offer a full program for the Christmas Eve choral service and a service of Lessons and Carols for Epiphany.

All Saints' Chancel Choir has included these members during 2021 and into 2022:

SOPRANO	ALTO	TENOR	BASS
Elizabeth Allen	Chuck Bateman	Ron Jones	John Herr
Rebekah Borsch	Susan Hanks	Noah Kilian	Duane Kilian
Johanna Burgess	Shirley Jones	Kathy Martin	Elijah Kilian
Laurie Herr	Ruth Mumm	Jerry Meter	Chuck Martin
Miriam Kilian	Michelle Waite	David Shochat	Ed Bosworth
Joanne Osborn	Irene Weldon		Jim Springer
Denise Searles			

Ensemble IV—the “Fourth Sunday” ensemble, remains on hiatus, unfortunately, until the time more instrumentalists and young singers are able once again to come together.

My thanks to the All Saints' parish family, who continue to offer support, encouragement, and express appreciation for our parish ensembles. Once again, it is this that makes our work worthwhile, as we together celebrate God's love, seek and serve Christ in all persons, and go forth into the world, rejoicing in the power of the Spirit.

### **AT THE DOOR WELCOMING MINISTRY**

*Respectfully submitted by Deborah Hughes-Habel+*

*Welcome one another, therefore, just as Christ has welcomed you, for the glory of God.*

Romans 15:7

Since the advent of Covid-19 in March of 2020, the At The Door Welcoming Ministry had been on hiatus until June 2021. At that time, we started up our ministry again with 5 members. It was exciting for us to begin again and we hope that you could imagine our smiles behind our masks and feel our hugs by the look in our eyes as we enthusiastically greeted you and welcomed you to our house of God.

We are looking for more members who feel they could be that smiling face to a newcomer. So, please let Rev. Deborah know or anyone “at the door” of your interest. We would love to have you and it is a beautiful way to start your worship.

# OUTREACH & EVANGELISM

## HOT MEALS

*Respectfully submitted by Jerry Meter, Treasurer*

### HOT MEALS FINANCIAL STATEMENT 2021

Beginning Balance	\$2,214.81
<b>INCOME</b>	
General Donations	\$1,217.80
ECW Donations	\$2,750.55
<b>TOTAL INCOME</b>	<b>\$3,968.35</b>
<b>EXPENSES</b>	
Oregon Food Bank	\$22.90
Hot Meals Food Reimbursements	\$2,975.86
Multnomah County Health Department	\$50.00
<b>TOTAL EXPENSES</b>	<b>\$3,048.76</b>
<b>ENDING BALANCE December 31, 2020</b>	<b>\$3,134.40</b>

## WOODSTOCK PANTRY

*Respectfully Submitted by Nich Ealy-Elder*

2021 was a fantastic year for the Woodstock Pantry. Since its founding in 2020, The Woodstock Pantry has provided supplemental food relief to anyone in the community dealing with food insecurity in the form of canned food, dry goods, and fresh produce every week on Fridays and Saturdays. With generous donations from the Oregon Food Bank, New Season, Metro Area Master Gardeners and the greater Woodstock community, we have been able to consistently provide food assistance for roughly 400 families a week in the area. What started as an opportunity to assist families through the stresses of the early pandemic has now ingratiated itself within the community.

With generous donations from the community, a grant from the Oregon Food Bank and funds from All Saints, the Woodstock Pantry was able to purchase and set up a 30' storage unit. This space has allowed the pantry to no longer need to operate out of the church during the majority of the week, opening up more seating in the Nave as well as keeping the space beautiful.

The Woodstock Pantry is looking forward to the end of the current pandemic with eyes on how to operate in a more equitable way for their patrons. 2022 should bring important upgrades to the storage unit, allowing even more of the Pantry to operate outside of the church itself. With a list of nearly 40 volunteers, we continue to unite the community around the common goal of alleviating the stress of food insecurity in our neighborhood and surrounding neighborhoods.

### **ESSENTIAL ITEMS MINISTRY**

*Respectfully submitted by Lindsay Strannigan*

We continued our Essential Items and Hygiene outreach every Saturday from 11AM to 1PM. The Harbor of Hope truck came for the first half of the year, offering hot showers to anyone who was in need. However, Harbor of Hope dealt with staffing and mechanical issues, and have not been able to offer their services for several months.

With or without the shower truck, we still have a team of volunteers who show up every single Saturday to hand out hand sanitizer, face masks, shampoo, soap, hand warmers, hats, gloves, underwear, and other hygiene supplies to around 35-55 people. We started an Amazon wish list for these essential items and we have had people from all over the country generously donate to support our cause.

On the 3rd Saturday of the month, we work with the Saint Francis closet to give out clothing, shoes, and blankets. We plan to continue this work in 2022, and will continue to improve and adapt our services, as needed.

### **HARBOR OF HOPE SHOWER MINISTRY**

*Respectfully submitted by Jon Pitner*

Unfortunately Harbor of Hope has suspended operations due to internal staffing issues. This started back in the Spring, and we've reached out a number of times. There is no anticipated return date at the moment. We've reached out to a similar program in Clackamas county but haven't received a response. Alternatives that have been considered are passes to Mt. Scott Community Center and a local laundromat. Hopefully the New Year will bring better news.

### **SAINT FRANCIS CLOSET**

*Respectfully submitted by The Rev. Dn. Linda Goertz & Ret. Dn. Kathleen Borsch*

From Dn. Linda Goertz:

The recent request for warm socks brought in a big supply; THANKS! They're being given out via hygiene donations as well as from the St. Francis Closet. The Closet continues to be open the 3rd Saturday of each month and it's staying busy! The Pitner family has earned special gratitude

for all the running up and down stairs with coats, hoodies, shoes, and other wearables for our friends. Margaret Earl has spent many hours volunteering during the week, sorting, sizing, and organizing -- not to mention washing/drying all new donations. If you or someone you know would like to share in one of those tasks, please let us know!

From Retired Dn. Kathleen Borsch:

A few years ago I started the St Francis Closet from a back room of our Mustard Seed thrift store in response to the needs of our Saturday Hot Meals friends' need for clothing and personal hygiene items. It had become quite an enormous task when everything shut down due to pandemic restrictions in 2020. An ambitious and courageous group of volunteers began distributing personal hygiene items from the front doors of the church, and clothing was distributed monthly by a unique system of volunteers taking orders outside the building and then volunteers filling the orders inside, with eager and energetic young volunteers being the "runners". Many thanks to the Pitner family, Susan Hanks, and others. Since I am now retired and no longer spending my time with the St Francis Closet, I look forward to seeing how others will use this resource to help clothe our Saturday friends.

I retired as an active deacon on October 31, 2021, after 15 years of ordained ministry in Lubbock, Texas, and here at All Saints, Portland. I will continue to live in the Portland area and stay connected to the All Saints family.

## **SOCIAL JUSTICE & ADVOCACY**

*Respectfully submitted by Lindsay Strannigan*

Due to the pandemic, The Social Justice and Advocacy group did not meet in person at all in 2021. We had some email communication around important issues affecting our community, and several petitions were sent around for group members to sign.

## **PASTORAL CARE COMMITTEE**

*Respectfully submitted by Cris Breshears*

Covid-19 restrictions have limited our in-person connections, but we have continued to reach out to those in need via telephone calls, emails, and virtual visits. We have delivered groceries, homemade soup, flowers, yarn, books, and Psalm 139 Prayer Shawls to front doors. There is always someone in need.

Our ministry works best when we all work together when one of us needs our love and support. Assistance can be a one-time opportunity or working with one person several times. Please email Bev at [bgc8030@comcast.net](mailto:bgc8030@comcast.net) or Cris in the Office at [office@allsaintspdx.org](mailto:office@allsaintspdx.org) to let us know if we can add you to our list of parishioners upon whom we may call. Thank you for your consideration.

# PARISH LIFE & MINISTRY

## **PARISH LIFE COMMITTEE**

*Respectfully submitted by Laurie McDowell*

The purpose of the Parish Life Committee is to provide hospitality and a welcoming atmosphere to all parishioners and newcomers.

Like 2020, this past year has been a challenge for everyone. This ministry has endeavored to have some continuity by supporting the coffee hour after the 10:15 service. Throughout the year, we provided a gathering place with coffee and treats both inside in the Parish Hall and outside on the front porch. Parishioners had the opportunity to check in and catch up with one another in person while masked and distanced.

While the scope of Parish Life has diminished for the time being, be assured that when conditions improve—hopefully in 2022—we will be back in full force with our support of newcomer dinners, potlucks, picnics, supper clubs, and more!

## **MUSTARD SEED RESALE SHOP and BOOK NOOK**

*Respectfully submitted by Sonja Miller and Kathy Martin*

The “Seed” as we refer to the Mustard Seed Thrift Store & Book Nook (which is the primary source of funding for the ECW) and supports special projects, general fund and outreach ministries. We deposited over \$25,000 in receipts for sales. The funds were distributed as follows:

General Fund	\$16,000.00 (double our original commitment)
Hot Meals	\$2,755.55
Food Pantry	\$4,250.55
Coffee Hour	\$488.50
Shawl Ministry	\$250.00
Sept Welcome Back	\$900.00
Other	\$588.20
Total	\$25,227.80

We continue to accept donations of books, clothing, household items and small pieces of furniture. These are processed and placed for sale or directed to the St. Francis Closet as quickly as possible by our faithful group of Volunteers. Some items are sold through Ebay or Craig’s List. This gives us a wider audience and increased profit for special items. We coordinate with the St Francis Closet led by Deacon Kathleen (now retired), Margaret Earl and the Saturday Ministries Team. Additionally, special needs are met with items from the Thrift Store as needed.

Jean Deiso (community member), Carol Cannon, Nan Hammons (community member), Judy Heverly, Martha Bosworth, Shelly Keach (community member), John Foyston (community member) serve as our week to week volunteers. Michelle Waite helped during the summer until school duties called and Margaret Earl and Pat ten Broeke stepped in to cover vacations and David Miller continues with heavy lifting.

We have created a Facebook page where we highlight new items and special sales as well as announce open and closed dates. We have almost 300 followers, please like us and follow us! We welcome new volunteers. Commitments can be for a few hours once a month or more often as your schedule permits. Duties may include cashier, sorting, pricing, arranging displays or assisting customers. We would like to thank everyone, who donates, volunteers and shops at our little shop that could. Our revenues this year vastly exceed any projections we had.

Look for our Spring Tea with items for men, women, children and households, it will include select items for a silent auction, table center pieces created from “the seed” donations, and a raffle for themed baskets.

### **PSALM 139 SHAWL MINISTRY**

*Respectfully submitted by Susan Hanks, Shirley Jones, and Bev Curtis*

As many of our members are still staying close to home this year we have again produced a goodly number of shawls, hats and scarves for anyone in need. While we most often give a shawl to someone who is ill, it is also a wonderful way to celebrate significant events.

Please note: the yarn room has moved again. We are now located in the Banner room. Special thanks to Ardis Weir for allowing us to share that space and Chris Breshears for finding us space and orchestrating the arrangements.

Thanks too to all our generous dinners that supply yarn and money for yarn to keep us knitting/

We encourage any one interested to join our ministry. Yarn is available for shawls, hats and scarves and if you want to learn to knit or crochet lessons are available following covid protocols. The Arts and Crafts group meets on Thursday at 2;00. All are welcome.

In 2021 we delivered Shawls and 25 hats and scarves to hot meals guests. Hats and scarves were delivered with all the Holgate House gifts and a large bags of unmatched hats and scarves was given to Portland Rescue Mission.

We were saddened by the passing of a long-time member of our ministry, Kathleen Grabski. When we were having in person monthly meetings we were blessed by the beautiful and inspiring prayers that Kathleen wrote and read for us. She is missed.

For more information contact Shirley Jones, Susan Hanks, or Bev Curtis.

### **DAUGHTERS OF THE KING**

*Respectfully submitted by Nancy Patrick*

Though we have continued to pray for those requesting and for our country, the Daughters of the King have not gathered during the pandemic. We look forward to being together when it is once again safe.

**Annual Meeting January 31, 2021**

**All Saints Episcopal Church, Portland, OR**

*NOTE: Due to ongoing restrictions necessitated by the COVID-19 pandemic, this meeting was conducted remotely via Zoom. There were 34 households linked to the meeting.*

- 1) The meeting was called to order at 11:22 AM by our rector, the Reverend Andria Skornik. Reverend Deborah Hughes-Habel then offered an opening prayer.
- 2) Steven Dieterich was appointed Parish Clerk for this meeting and the proposed agenda was approved.
- 3) Minutes of the 2020 Annual Meeting were approved as presented.
- 4) The 2020 Nominating Committee presented the following slate of new vestry members. For the class of 2024: Doug Keiper, Jerry Meter, Steve Dieterich. For the class of 2023: Tom Summers. For the class of 2022: Maryruth Storer, Deb Miller, Lindsay Strannigan. All were approved unanimously by a vote taken last week via email and USPS. (A total of 79 ballots were returned) Current vestry members who will be continuing include: Class of 2023: Miriam Lain, Megan Klein and Class of 2022: Bill Habel
- 5) Mother Andria announced the members of the 2021 Nominating Committee whom she has appointed: Kathy Martin, Sonja Miller, Ardis Weir, Sr. Warden Deb Miller.
- 6) The Nominating committee presented the following individuals as Delegates (Doug Keiper, Deb Miller, Sonja Miller ) and Alternates ( Nancy Carr, Ron Jones ) to the Diocesan convention. All were approved by unanimous voice vote.
- 7) Rector's report was presented during this morning's 8:00 and 10:15 on line services. It can be accessed via the church website and will be included in the parish e-mail news letter this week.
- 8) Senior Warden's report is available in the Annual Meeting report sent to all parishioners last week.
- 9) Junior Warden's report is also available in the Annual Meeting report. Darek Jenkins, acting Junior Warden, highlighted the fact that we have received adequate funding to purchase and install a refrigerated packing container on the north side of our property to be used by the Woodstock Food Pantry, thereby freeing up space in the church for customary uses once permitted.
- 10) Treasurer's report is available in the Annual Meeting report. Jerry Meter presented highlights. There were no questions posed by parishioners.
- 11) The 2021 Annual Budget, generated by the finance committee, was presented by Jerry Meter. He was pleased to point out that it is a balanced budget!
- 12) Reports from the parish's various committees and guilds are available in the Annual Meeting report.
- 13) A slide show prepared by Cris Breshears, showing highlights of parish life in 2020, was presented. Mother Andria selected the following for special recognition for "services rendered" to the parish: Chris Broderick, Pamala Clarke, Rob McMonigal, Darek Jenkins, Nich Ealy-Elder, Jim Hinman, Tom Summers, Nancy Patrick, Chuck Martin, Carey Stanley, Noah Killian, the Coffee Hour Hosts, The Mustard Seed staff, the parish staff who have made it possible to

continue the business of the parish during the pandemic and all those who have made it possible for this parish to continue and expand the community outreach programs we provide.

14) The meeting was adjourned at 11:50 AM. Reverend Constance Hammond offered a blessing and the dismissal was given by Deacon Kathleen Borsch.

VESTRY MEETING following the Annual Meeting was called to order at 11:53 AM

All members were present and included: Deb Miller, Jerry Meter, Steve Dieterich, Bill Habel, Miriam Lain, Megan Klein, Lindsay Strannigan, Maryruth Storer, Doug Keiper and Tom Summers. Reverend Andria Skornik, rector, chaired the meeting.

1) Mother Andria appointed Deb Miller to be Senior Warden.

2) Steve Dieterich was elected Clerk to the Vestry unanimously.

3) Tom Summers was elected Junior Warden unanimously. Doug Keiper and Sonja Miller have offered to assist Tom as needed.

4) The vestry retreat for 2021 will be included as a part of our next vestry meeting to be held February 16, 2021 at 7:00 PM. At present, tentative plans are for an in person meeting in the church with doors and windows open. Masks will be worn and proper social distancing maintained. The eucharist will be shared with those present. A simultaneous Zoom link will be available to vestry members who would prefer this alternative. Deb Miller and Mother Andria will prepare a video orientation for new vestry members to review before the meeting. This meeting was adjourned at 12:01 PM.

*Respectfully submitted by Steven Dieterich, Parish Clerk/Clerk to the Vestry.*



**All Saints Episcopal Church**

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