

Vestry Meeting Minutes 4/18/2023

All Saints Episcopal Church, Portland, OR

NOTE: *This meeting was held via Zoom.*

Present: Reverend Andria Skornik-rector, Lindsay Strannigan-senior warden, Sonja Miller- junior warden, Jerry Meter- treasurer, Steve Dieterich- clerk, Amanda Buckle, Bryan Poole, Candace McLean, Tim Anderson, Lana Millington

Absent: Maryruth Storer

The meeting began at 7:05 with an opening reflexion and prayer from Amanda

- 1) Follow-up discussion re: **“creating meaningful worship experiences for kids and families.”** Outdoor services will restart in June. In the Fall, a new Sunday School program for kids too old for Godly Play will be initiated. ***A motion was made and seconded*** to create a second “soft space” at the back of the knave on the right hand side, parallel to the current one on the left side. It will be supplied with “quiet toys.” *Passed unanimously.*

2) **Renovation committee report:** 40 survey responses were received. >90% felt that the items mentioned in phase one were important and supported their implementation. The committee will now develop an **RFP** (request for proposal) to submit to architects to generate a plan for phase one and delineate the projected expenses. Outreach for financial support should follow. Possibilities include the Trinity Wall Street endowment and the Knight Family who have a historic connection to this parish. Sonja also raised the possibility of using principal from the endowment fund. The fund was created for the purposes of outreach and capital improvement.

3) **Pantry Expansion project:** More than 50% of the funds required have been raised. Will continue to re-apply for a \$25,000.00 grant from the Oregon Food Bank. Applications for grants from other sources are also in progress. The site plan has been modified to avoid costs related to removal of an old oil tank.

4) **Senior Warden's report:** Cultivate Initiatives will take over distribution of hygiene products here on Saturdays. Charges to maintain the Porta-Potty were becoming excessive, so we had to have it removed last week. We will arrange to have Naloxone on site. The Food Pantry and Hot Meals staffs will be trained on proper use.

5) **Junior Warden's report:** Our technological improvements are well under way including improved wi-fi connectivity and increased memory for the office computer. We will be purchasing our own modem and 4 routers. Chuck Martin has instructed Johan (a parishioner) and Giacomo (our sextant) on how to trouble-shoot typical problems with our heating system. Problems noted during our fire inspection are being rectified. Regarding smoke detectors; it will be cheaper to purchase and install them ourselves rather than getting hard-wired units integrated with our security system. We have signed and submitted the proposal for the lighting plan discussed last meeting and are now waiting for them to schedule the installation.

6) **Treasurer's report:** Current financial statements were emailed to all vestry members earlier this week. Jerry had to leave this meeting early, so please contact him re: questions.

7) **The minutes of the 3/21/23 vestry meeting** were approved as submitted.

8) **Next vestry meeting** is scheduled for 5/16/2023 at 7:00 PM. Lana will offer the opening prayer/reflection.

Mother Andria offered a closing prayer after which the meeting was adjourned at 8:10 PM.

Respectfully submitted,

Steven Dieterich, clerk to the vestry.

SAVE THE DATES:

4/23- Family pizza party after the 10:15 service.

4/29- Town hall meeting with Joanne Hardesty

4/30- Grubby Sunday property clean up after the 10:15 service including lunch