

Vestry Meeting 8/17/2021

All Saints Episcopal Church, Portland, OR

**NOTE:** Due to ongoing restrictions necessitated by the COVID-19 pandemic, this meeting occurred remotely via ZOOM.

**Present:** Reverend Andria Skornik-rector, Deb Miller-senior warden, Tom Summers-junior warden, Jerry Meter-treasurer, Steve Dieterich-clerk, Lindsay Strannigan, Megan Klein, Maryruth Storer, Doug Keiper

**Absent:** Miriam Lain, Bill Habel

*The following motions were made, seconded and discussed via email prior to this meeting. Both were passed by unanimous consent.*

- 1) A motion to approve funding for the Interworks bid of \$3595.50 to install a new subfloor in the chapel. This expense to be paid for from the Columbarium fund which is designated for chapel/nave/chancel related expenses. A total expenditure up to \$4500.00 was approved to allow for changes in materials employed.

- 2) A motion to approve withdrawal of \$15,000.00 from our Endowment principal to be added to the remainder of our diocesan loan proceeds (original loan total was \$51,500.00). In addition to other expenses already approved, this money will be used to pay the \$8005.65 bid from Vortex for two new electrified panic bars with vertical rods AND up to \$10,520.00 to be used for electrical work needed to complete our security update, for installation of two additional dedicated power lines and for the re-keying of church doors.

Tonight's meeting began at 7:05 PM with an opening prayer offered by Mother Andria.

- 1) **Rector's report-** a) The results of the survey regarding the proposed Woodstock Commons project, completed by 65 parishioners/family units, were reviewed. Issues receiving much support included: improved accessibility, creating a new entrance to the parish hall from Woodstock Blvd, adding A/C to existing areas not already served, updating/replacing heating system and remodeling/repositioning bathrooms. The % of respondents (~70%) indicating that they would likely provide financial support to the project was encouraging. We will certainly need to obtain financial support from sources other than parishioners as well, for this project to be

successful. We will need to have a series of discussions with parishioners, current tenants, volunteers and community members before we can make more specific plans for the Woodstock Commons project. Most likely, we will need to pursue the project in stages starting with the most needed and most widely supported items. b) Basement classroom: We have a prospective tenant for this space beginning in 12/2021 (proposed rent ~\$1000.00/month) Before then, we need to have a new floor installed. ***A motion was made and seconded*** to approve spending up to \$2000.00 for this purpose. Passed unanimously.

- 2) **Senior warden's report-** a) please contact members of the executive board if you have questions about how All Saints is responding to the ever changing COVID protocols. b) There are many new parishioners despite the pandemic! It's time to create a new all members photo directory. We can complete this in house using our new *Breeze* software. Jerry is willing to take photos on a number of Sundays. Details to follow. c) If you are concerned about parishioners you have neither seen nor heard from for awhile, pass their names along to Mother Andria. We can divide up these names among vestry members to attempt contact as we did earlier in the pandemic.

- 3) **Junior warden's report-** There is an “accessibility issue” at the main entrance that needs immediate attention. Tom will obtain bids for the necessary concrete work and forward them to vestry members for approval.
- 4) **Treasurer's report-** a) Financial reports were sent to all vestry members prior to this meeting . There were no questions or comments at this time. b) Jerry reviewed the issues surrounding Mother Andria's request that the remainder of her 2021 compensation, beginning in 8/2021, be labeled/treated as “housing allowance”. Adjustments to her contract to achieve the same goal in 2022 will need to be made. Note- these changes have no effect on her total approved compensation. Jerry supports this request and plan. ***A motion was made and seconded*** to proceed with this change. Passed unanimously.
- 5) **Minutes of the 5/18/2021 vestry meeting** were approved as submitted.
- 6) Following a closing prayer offered by Mother Andria, the meeting was adjourned at 7:50 PM.
- 7) **Next meeting** - Tuesday 9/21/2021 at 7:00 PM. If COVID protocols permit, we will hold this meeting in person in the parish hall masked, socially distanced, with the windows open. A ZOOM link will also be available.

**SAVE THESE DATES:**

8/26 at 7:00 PM- Contemplative worship

8/29 - Backpack blessings at all services AND Oregon  
Remembrance Project presentation by a special guest.

9/12- Homecoming celebration after the 10:15 service for  
parishioners friends, family and community volunteers.

9/17 at 7:00 PM Labyrinth event.

Contact the church office for details as needed.

Respectfully Submitted,

Steve Dieterich, clerk to the vestry