

Vestry Meeting Minutes 6/20/2023

All Saints Episcopal Church, Portland, OR

NOTE: This meeting was held via Zoom.

Present: Reverend Andria Skornik-rector, Lindsay Strannigan-senior warden, Sonja Miller- junior warden, Jerry Meter-treasurer, Steve Dieterich-clerk, Maryruth Storer, Lana Millington, Amanda Buckle, Tim Anderson, Candace McLean, Bryan Poole

Absent: none

Guest: Deacon Linda Goertz:

The meeting began at 7:05 with a prayer and reflexion presented by Lana Millington.

- 1) **Rector's report: a)** The final plans/drawings for the Woodstock Pantry Project will be sent to vestry members via email next week. Soon, we'll be able to announce the various grants we've received, providing enough funding to complete the project!! We would like to complete the project by 11/1/2023 as that is a stipulation of one of the grants we've received. (Perhaps this could be adjusted due to the delays

that will likely occur as we repair the parking lot sink hole and the associated problems with the sewer line and storm drains.) **b)** Currently we pay \$200.00/Sunday for a supply priest when the rector is unavailable. Presently, the diocesan minimum is \$225.00 + mileage when appropriate. *A MOTION WAS MADE* and seconded to increase the supply priest pay rate at All Saints to \$250.00/Sunday. *Passed unanimously.* **c)** The Guild room will be painted and the second soft space created at the rear of the nave over the summer.

2) Building Renovation Committee: (formerly Master Plan committee) Maryruth reports that a formal Request for Proposal (RfP) has been generated by the committee and will be submitted to the diocese for approval. *(Copy included as part of today's minutes)* Once we receive approval from the diocese, the RfP will be submitted to some architects recommended to us. *A MOTION WAS MADE* and seconded to accept the RfP as submitted. *Passed unanimously.*

3) Senior Warden's report: Lindsay reports that she will be assisting with operation of the St Francis Closet ministry.

4) Junior Warden's report: **a)** Investigation into the cause of the sink hole that recently developed in our north parking area has

revealed that our sewer line has collapsed and will soon be totally blocked and that two storm water drains are also almost completely blocked. The sewer line definitely needs to be replaced before the sink hole can be repaired and it's strongly advised that the storm water drain lines be repaired/replaced as well. Sonja has received bids from 4 local companies to perform this work. Sonja and the executive committee will select the best proposal. *A MOTION WAS MADE* and seconded to approve the spending of up to \$53,000.00 to effect these repairs. *Passed unanimously*. Sonja will talk to the diocese (which owns this property) to see if they would be willing to pay for a portion of this repair work. **b)** The lighting project is essentially complete. We still need to arrange the replacement of 20+ circular fluorescent fixtures. (not sure the lighting project program will do this.) **c)** We need to create a call list for the new security system. Since it was installed, Sonja has been fielding all these calls. Many of these calls are caused by building users making errors during sign in/sign out. If we can educate these building users how to correct the errors themselves, this will greatly reduce the number of calls. **d)** The Mustard Seed, under Sonja's direction, has already generated ~ \$15,000.00 in 2023!!! **e)** There's been no contact from Sprint regarding their plans to remove their equipment from our steeple.

5) **Treasurer's report:** Current financial statements were emailed to all vestry members recently. Jerry wants to thank us for contacting him prior to our meetings with questions/concerns. Pledge income is behind budgeted amounts but this isn't unexpected and is manageable thus far. Sprint has been paying their monthly rent to present (though the June payment has yet to be received)

6) **The minutes of the 5/16/23 vestry meeting** were approved as submitted by Lindsay.

7) **The next vestry meeting** is scheduled for 8/15/2023 at 7:00 PM. Jerry will offer the opening prayer. (there will be no meeting in July)

Deacon Linda offered a closing prayer after which the meeting was adjourned at 8:05 PM

Respectfully submitted,

Steve Dieterich, Clerk to the vestry

SAVE THE DATES:

7/2 Special July 4th celebration during coffee hour

7/3 Portland Pickles game (rescheduled from 6/19/23)

7/6 Red Cross blood drive in the parish hall.

7/9 Art Show in the Parish Hall